

**FAUQUIER COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
September 15, 2005**

**REGULAR PUBLIC MEETING, the third Thursday of each month  
Program Room  
Fauquier County Public Library  
11 Winchester Street, Warrenton, Virginia**

**Present**

**Board Members:**

Barbara Severin, Scott District, Board Chairman  
Alice Jane Childs, Cedar Run District, Board Secretary  
Lawrie Parker, Lee District  
Ann Martella, Center District

**Staff:**

Maria Del Rosso, Director  
Ava Lee, Assistant Director  
Linda Yowell, Technical Services Manager  
Dawn Sowers, Public Services Manager  
Terri Ludwick-Garonzik, Executive Assistant

**Other:**

Virginia Hilleary, Executive Director  
Literacy Volunteers of Fauquier County

**CALL TO ORDER**

Chairman Barbara Severin called the regular public meeting to order at 4:07 p.m., 15 September 2005, in the program room of the Warrenton library.

Mrs. Severin welcomed Virginia ("Ginger") Hilleary, Executive Director of the Literacy Volunteers of Fauquier County. Mrs. Hilleary attended the meeting to answer questions about the Literacy Volunteers' FY '07 request for county funding.

**ADOPTION OF THE AGENDA**

The agenda was adopted as presented.

**PUBLIC COMMENT**

None.

**MINUTES**

Mrs. Parker requested a minor change to the minutes of 18 July 2005.

*Motion: To approve the July minutes as revised.*

*Moved, seconded, and passed by vote of those present as shown below.*

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Dr. Bailey</i>			Absent	
<i>Mrs. Childs</i>	M			X
<i>Mrs. Parker</i>	S			X
<i>Mrs. Severin</i>				X
<i>Mrs. Martella</i>				X
<b><i>Tally</i></b>				4

**APPROVAL OF PURCHASE ORDERS AND BILLS**

The Board approved by consensus purchase orders and bills for August and September as presented.

**ADMINISTRATIVE REPORT**

**2005 Summer Reading Program**

Mrs. Severin congratulated the staff on the success of the 2005 summer reading program and in particular the number of teens participating in the program. Mrs. Parker asked if the staff could determine the source of the program's success. Public Services Manager Dawn Sowers replied it was possible that staff visits to local public schools generated more than usual interest in the program.

## CONSENT AGENDA

The Board approved by consensus the Consent Agenda as presented.

## NEW BUSINESS

### Literacy Volunteers

Under new budget guidelines adopted by the Board of Supervisors, the Literacy Volunteers of Fauquier County must submit its request for county funding through the library initially in FY '07 and presumably into the future. Literacy Volunteer Executive Director Virginia Hilleary attended today's meeting to discuss the Literacy Volunteers mission and its new cooperative relationship with the library.

Following questions and discussion the Library Board took the following action:

*Motion: to submit the FY '07 budget of the Literacy Volunteers of Fauquier County with the library's FY '07 budget*

*Moved, seconded, and passed by vote of those present as shown below.*

Member	Moved/Second	Voted No	Other	Voted Yes
Dr. Bailey			Absent	
Mrs. Childs				X
Mrs. Parker	S			X
Mrs. Severin				X
Mrs. Martella	M			X
<b>Tally</b>				4

### FY '07 Budget

The county deadline for FY '07 budget submissions is 6 October 2005. The Board discussed the proposed FY '07 spending initiatives and determined an order of priority. It directed Mrs. Del Rosso to submit the library's FY '07 funding request including the initiatives by the county deadline. The Board will ratify the budget at its October meeting.

*Motion: to direct staff to submit a draft FY '07 budget, including the seven budget initiatives in the order provided, by the county deadline.*

*Moved, seconded, and passed by vote of those present as shown below.*

Member	Moved/Second	Voted No	Other	Voted Yes
Dr. Bailey			Absent	
Mrs. Childs				X
Mrs. Parker	S			X
Mrs. Severin	M			X
Mrs. Martella				X
<b>Tally</b>				4

### Use of Grounds Policy

The Library Board discussed establishing a policy that would prevent people from loitering or camping out on library property. It requested the library staff through the policy committee to present a "Use of Grounds" policy for consideration at its October meeting.

*Motion: to direct the library's Policy Committee to pursue the matter and present a proposed Use of Grounds policy at the October Board meeting.*

*Moved, seconded, and passed by vote of those present as shown below.*

Member	Moved/Second	Voted No	Other	Voted Yes
Dr. Bailey			Absent	
Mrs. Childs	M			X
Mrs. Parker				X
Mrs. Severin				X
Mrs. Martella	S			X
<b>Tally</b>				4

## Election of Officers

The ad hoc nominating committee presented the following slate of officers.

- Chairman Barbara Severin
- Vice-Chairman Marshall Bailey
- Secretary/Treasurer Alice Jane Childs

Mrs. Severin called for nominations from the floor. Hearing none she called for the vote.

*Motion: To approve the slate of officers for 2005-2006 as presented.*

*Moved, seconded, and passed by vote of those present as shown below.*

Member	Moved/Second	Voted No	Other	Voted Yes
Dr. Bailey			Absent	
Mrs. Childs				X
Mrs. Parker	M			X
Mrs. Severin				X
Mrs. Martella	S			X
<b>Tally</b>				4

## STATUS REPORT

### Warrenton Library Renovation

Assistant Library Director Ava Lee reported that the renovation, including new lighting, carpeting, paint, and some new shelving, finished on time and within budget. The Library Board expressed its pleasure with the refurbishment, accomplished with the help of nearly 60 volunteers from the community who ranged in age from 13 to 85 years. The Board also acknowledged the work of county Operations staff and trustees from the jail work-release program. Mrs. Lee added that the temporary branch library set up in the John Barton Payne Community Hall was well-received. Many long-time patrons enjoyed returning to the building, the location of the first public library in Warrenton.

Mrs. Lee thanked the volunteers, trustees, and library staff. She praised Public Services Manager Dawn Sowers for coordinating the volunteers and for the organizational plan to pack and reshelve library materials. Friends of the Library board members Terry and Tina Ross were also recognized for the use of their storage facility to store materials and furniture during the renovation process. The Board thanked Mrs. Lee for her overall coordination of the renovation.

### John Barton Payne Project

Construction documents for the proposed addition are 95% complete. Mrs. Severin and Mrs. Del Rosso briefed the Facilities Committee of the Board of Supervisors on the status of the project including a preliminary construction estimate. The project is scheduled to be advertised by the beginning of October.

### Beaeton Depot

Mrs. Del Rosso said that VDOT was withholding its approval of the architectural and engineering contract proposed by John Milner Associates (JMA) for the depot renovation because of some fees that were not considered reimbursable under federal guidelines. Mrs. Del Rosso said the library and JMA were working together to find a solution agreeable to VDOT. Mrs. Parker asked Mrs. Del Rosso for a memo about the status of the project. She volunteered her help to move the project along.

## BOARD OF TRUSTEES TIME

Mrs. Childs asked about the possibility of locating the New Baltimore library at the proposed site of the county's third high school. Mrs. Severin replied that a five-acre parcel for the library set aside at the new Auburn Middle School site is in process of being transferred to the county.

Mrs. Severin said that she and Mrs. Del Rosso planned to attend the Library of Virginia Trustee Workshop on 6 October in Manassas. She encouraged other board members to attend, if possible.

The next regularly scheduled meeting of the Library Board will be held on Thursday, 20 October 2005, at 4:00 p.m. in the Warrenton Library Program Room.

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**Secretary**

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**Chairman**